

# EXTERIOR IMPROVEMENT REQUEST

RESIDENT NAME

COMMUNITY NAME

ADDRESS

DATE OF REQUEST

TELEPHONE NUMBER

PROPOSED COMPLETION DATE

The above named Resident requests approval to build, add-on, or otherwise alter his/her manufactured home, its associated structures, or site. Approval by the Community Management does not waive Resident's responsibility to secure any and all permits required by the governing municipality whose name and telephone number is: \_\_\_\_\_

[Citrus County Building Division: \(352\)-527-5310 or email to permit@citrusbocc.com](mailto:permit@citrusbocc.com)

Description of Alteration: \_\_\_\_\_

\_\_\_\_ Upon review of the above request, we find it **is** within our guidelines.

**Resident will obtain any and all permits necessary to construct improvement.**

**If Resident hires an independent contractor, it is recommended that they be licensed and insured.**

\_\_\_\_ Upon review of the above request, we find it **is not** within our guidelines.

COMMUNITY MANAGER

DATE

**USE SPACE BELOW TO SKETCH THE ALTERATIONS AND LOCATION ON YOUR HOME SITE.  
(ATTACH SEPARATE SHEET IF NECESSARY)**

## FOLLOW-UP INSPECTION

Management reserves the right to inspect the alterations described above upon completion.

COMMUNITY MANAGER

DATE